



PALM BEACH COUNTY HOUSING AUTHORITY

URFP ADDENDUM #3 Solicitation No. PBCHA-URFP-2023-01

DATE: February 8, 2023

TO: All Prospective Respondents

RE: Unsealed Request for Proposal for Audio Visual for PBCHA Main Office

The following additions and/or modifications to the Unsealed Request for Proposal (URFP) posted to the PBCHA website, on January 18, 2023, will become part of the Audio visual for PBCHA Main Office solicitation. The URFP closing date will remain the same February 15, 2023, at 2:00 p.m.

1. Questions and Answers
2. Exhibit – Photos of Whiteboard (attached to addendum)

The remaining portions of this Unsealed Request for Proposal for Audio Visual for PBCHA Main Office remain unchanged.

Sincerely,

LaQuavial Pace
Contracts and Procurement Manager

Return of this Addendum is not mandatory; however, the Respondents is responsible for its contents and is requested to sign and submit this Addendum with its response to the URFP.

ACKNOWLEDGED:

For: _____
(Company Name)

By: _____

Date: _____



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QUESTIONS AND ANSWERS

Q1. Can we get an accurate inventory by room?

A1. No equipment is installed in any room except the Main Conference Room.

Q2. Will the public have unattended access to any conference equipment, such as in Resident?

A2. No. On occasions we do have an outside guest in the Main Conference Room.

Q3. Is the Authority considering interactive (touch) display, or just standard display? There are two HP interactive displays listed, but not their location, and we don't know whether this feature is used.

A3. Feature is not used. Displays are not installed. Will consider.

Q4. Current displays are 48" and 42" (HP interactive). What size is requested?

A4. No preference.

Q5. A projector is listed in the Main Conference Room, but no projection screens are listed. What screens are present, and how are they controlled?

A5. Rolled down screen from ceiling.

Q6. "Sound system" is listed for Main Conference Room, but no details. With retention of working equipment listed as priority for the Authority, we need to know what's there that we can leverage. How is this controlled and connected? Sources? Amps & Speakers? Microphones?

A6. No real working knowledge of this system. Offerors were able to view at the pre-proposal conference.

Q7. Phone service in rooms is listed, but not mentioned further in the document. Is this digital or analog? Is compatibility/interoperability with existing phone systems required? What is the relevance of the phone service mention to the AV project, in the Authority's opinion?

A7. No relevance. Just an aside.

Q8. When relocating the Whiteboard from 45th street office to Forest Hill office where would it be installed?

A8. Very essential. With recommendation of where to install.

EXHIBIT

PHOTO #1



PHOTO #2



PHOTO #3



PHOTO #4

